



*Allure*  
*Dance Creation*  
*School of the Arts*

2022-23

# Handbook

August 29, 2022-June 24, 2023

*This handbook will have all the information you will need to know for the entire year. Any additional information will be provided in our communication board.*

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# CLASS DESCRIPTIONS

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**Mermaid** is a 30-minute class structured to stimulate coordination skills, listening skills, balance, music interpretation, creative movement and motor development in the youngest dancers, ages 2-3 years. This program is an excellent introduction to the world of dance.

**Creative Movement** is a combo class dedicated to our Twirlers ages 4-6. This 45-minute class dedicated to teaching a combination of Ballet and Jazz.

**Blazing Stars** is another 45-minute combo class dedicated to beginner dancers ages 7-12 years old. This class teaches a combination of Ballet, Jazz and Hip-Hop. Blazing Stars will receive the individual attention needed to enter our intermediate Modern/Intermediate Hip Hop class(es)

**Acro-dance** is a 45-minute class for students 7-12 years old. This is an acrobatic style class that combines floor rolls, cartwheels, tumbling, and aerial with basic dance techniques.

**Hip Hop's Kreative Crew** is an hour and 15 min. advanced competitive hip hop class for dancers 10-17 years old. Kreative Crew dancers will learn from ADC's Master teacher who specializes in all types of Creative and advanced hip hop dance styles. Dancers who do not pass the audition stage of Kreative Crew will enter our intermediate hip hop class, Xpressions Crew.

**Dance Divine** is our Award-Winning Contemporary dance team. Dance Divine is a two-hour class for advanced students 10-17 years old. Contemporary dance is a style of expressive dance that combines elements of several dance genres including Modern, Jazz, Lyrical & Ballet. Dancers who has not passed the auditioned phrase of Dance Divine, will enter our intermediate Modern Fusion class, Dazzling Stars

# TUITION RATES & FEES

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|                     |                          |
|---------------------|--------------------------|
| 1- Class Selection  | \$45 monthly per dancer  |
| 2- Class Selections | \$75 monthly per dancer  |
| 3- Class Selections | \$100 monthly per dancer |
| Dance Divine        | \$75 monthly per dancer  |
| Kreative Crew       | \$65 monthly per dancer  |
| Competition + One   | \$100 monthly per dancer |

For each sibling, you will follow the same schedule as above. Example: If you have two kids and register them both for one class selection each, 1<sup>st</sup> dancer will be \$45 per month, 2<sup>nd</sup> dancer will be \$30 (a \$15 discount). Your total monthly payment will be \$75

## **Payment**

Payments are due on the 3<sup>rd</sup> of each month and can be made using the cash app: \$GG2ADC or in the studio via cash, money order and credit card (3% surcharge). Tuition is not pro-rated for absences or studio closures. Students are encouraged to attend makeup classes for classes missed. Your monthly rate will always remain the same whether a short month of 3- weeks or a long month of 5 weeks.

## **Late Payments:**

Late notices will be sent via email. If payment is not made on the 5<sup>th</sup> of each month, there will be a \$20 late fee. If payment plus late fee is still not paid by the 7<sup>th</sup> of the month, your dancer will not be allowed to return until all fees are made (tuition plus late fee).

## **Fees:**

ADC has 3-4 additional fees:

- 1 \*Competition Fee \$70(-/+ ) per performance per dancer. Info sent in comp team welcome package
- 2 \*\*Costume Fees See page 8.
- 3 \*\*\*Recital Fee \$25 per dancer May 6, 2023
- 4 \*\*\*\*Recital Ticket \$10 per ticket (Dancers do not need a ticket)

## **Notes Regarding Fees:**

\*\*Costume Note: If classes change, then costume amount can also change. Costume fees are approximate and are subject to change.

For all payment questions or concerns, email: [pay.adcmember@gmail.com](mailto:pay.adcmember@gmail.com)

# IMPORTANT DATES

## Season 10 Dates

**Add these to your calendar.**

ADC reserves the right to change these dates if needed.  
Please visit your BAND page for the most up to date schedule.

|   |   |
|---|---|
| 3 <sup>rd</sup> of each month Sept. 2022.-June 2023 | Tuition Due                                   |
| August 29, 2022                                     | First day of class                            |
| September 6   | Closed for Labor Day                          |
| November 21-26                                      | Closed for Thanksgiving break                 |
| December 17   | Winter Showcase                               |
| December 19, 2022-January 2, 2023                   | Closed for Holiday break. Class resume 1/3/23 |
| February 11   | Costume Fee Due                               |
| April 10-15   | Closed for Spring Break                       |
| April 22  | Picture Day                                   |
| May 1   | Recital Tickets Available                     |
| May 6   | Recital Fee Due                               |
| June 17   | Season 10 Recital                             |

### Class Schedule

| Monday                 | Tuesday                | Wednesday                     | Thurs. | Saturday                       |
|------------------------|------------------------|-------------------------------|--------|--------------------------------|
| Da Boyz:<br>6:00 -6:45 | Mermaids<br>6:00 -6:30 | Twirlers:<br>5:30-6:15        |        | Dance Divine:<br>9:45-12       |
|                        | Acro: 6:45-7:30        | Blazing Stars<br>6:15-7:00    |        | Kreative Crew:<br>12:15-1:30   |
|                        |                        | Dazzling Stars:<br>7:00- 7:45 |        | Xpressions Crew:<br>1:45 -2:30 |

### Schedule Changes

1. **Class Changes:** A student may drop and add classes at any time depending on availability.
2. **Withdrawals:** To withdraw a student from any class, you must notify the studio office. Failure to attend classes does not constitute a withdrawal. Students and their parents/guardians are responsible for giving a written or verbal notice of withdrawal, paying tuition and other fees incurred during this timeframe, and continuing to comply with the Handbook policy on payment. No refunds will be issued for the month if you decide to leave in the middle of any month. No costume fees, competition fees, or other fees will be refunded.

# Communication

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Allure Dance Creation uses the BAND app as our main source of 2-way communication. All parents are asked to stay in the know by turning on their BAND notification. In the BAND app:

- You can view weekly notifications
- You will find the sign in/out sheet
- The link for virtual classes can be found
- You can send me a private message
- I will post last minute memos like studio closures or delays and any other quick reminders.

## How to use BAND:

- Download the BAND app. There are two Band Apps; please do Not download Band Kids



This is the correct one.

This is the



incorrect one.

- When signing up, please use your dancer's name but put your name in parenthesis: ex: Allure (Ms. Gee)
- Please do not use your child's birth year, you will have to use your birth year.

After registration, you will receive an email with the page for Allure Dance Creation.

If you ever have any questions or concerns regarding BAND, please don't hesitate to contact me.

# Preparing for Class

Dancers are to enter the dance studio fully dressed for class with proper dance wear and shoes on. Please do not wear street shoes on dance floor. Please be sure all cell phones and electronic devices left in dancer's bags have their ringers and sounds set to silent.

## Hair

Long hair that obstructs vision and / or interferes with a dancer's performance must be pulled back and secured, preferably in a bun or ponytail.

## Jewelry

PLEASE NONE. Studed Earrings Are Ok

## Clothing

Leotards and shirts are ordered in bulk on the dates below and take two weeks to arrive. Payment must be made at the time of your order. In the winter/cold days, students can wear a long sleeve shirt or sweater.

|   |   |   |
|---|---|---|
| Mermaids,<br>Twirlers, Acro,<br>Dance Devine,<br>Dazzling Stars,<br>Blazing Stars | Navy Blue Leotard<br>Black Tights or leggings (spandex), Black Ballet shoes           | \$15 Purchased from ADC Studio<br>Purchase from Target/Walmart      |
| Da Boyz,<br>Kreative Crew,<br>Xpressions Crew                                     | Navy Blue Shirts<br>Black joggers or shorts. Ladies can wear black leggings (spandex) | \$15 Purchased from ADC Studio<br>Purchase from any outside sources |

Order Dates:

Sept 3rd

November 5<sup>th</sup>

February 3rd

# ALL ABOUT RECITAL

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## Location of Rehearsal & Recital

TO BE DETERMINED

Charlotte, NC

June 24, 2023

Each year we have a recital that gives all our dancers and performers the opportunity to demonstrate their hard work and skills to an audience of family and friends. All students are encouraged to participate in the recital, but are not required to do so

**Recital Fees:** The annual recital fee of \$25 is due May 6, 2022. The recital fee assists with recorded performance, cost of the auditorium, and program profile. If your dancer withdraws from classes after May 6, 2022, the recital fee will not be refunded.

**Tickets:** Tickets cost for the year end dance recital are \$10 per person for ages 4+. Dancers do not need a ticket. However, all family and friends are required to purchase a ticket at \$10 each.

**Opting Out of Recital:** Dancers must participate in recital for all classes or not participate in the recital at all. Dancers cannot pick and choose particular classes for recital. Students and parents are responsible for informing ADC if a student is not going to participate in recital. Students are assumed to be performing in end-of-year recital unless they have opted out in writing. Students who wish to opt out must do so for **all** their classes.

**Costume Fees:** Costume amounts are approximate and subject to change. Changes in a student's schedule can result in a change of costume and costume fees. Please note that this is merely an estimated cost.

Most class selections perform two dance routines:

- 1 Dance Routine Performance Wear \$50
- 2 Dance Routines Performance Wear \$70
- 3 Dance Routines Performance Wear \$80
- 4 Dance Routines Performance Wear \$100

**Theme:** This year we celebrate 10 years of success with wonderful dancers, parents, teachers and ADC's Director. Welcome to "ADC University's Graduating Class"



## **Mission Statement**

Providing an environment that is fun, non-intimidating, and energetic! We want our students to explore the beautiful world of dance and love it while doing so. Our focus is not just in perfecting the techniques but, developing the passion and commitment that strengthens the soul of the dancer and opens the doors to creative expression.

## **Goals**

Our year round goals:

- Quality dance training, taught in a positive learning environment where creativity and self-esteem are priorities.
- Implementation of strong technical skills in an enjoyable, dedicated, and structured atmosphere
- Positive growth experiences, recognizing each dancer's individual needs, strengths and abilities.
- Building a sense of self through performing arts expression, music appreciation, and discipline
- To offer teaching from instructors with significant performing arts backgrounds

The study of dance helps enable the student to develop proper body alignment, posture, grace, rhythm, coordination, motor skills, strength, flexibility, and stamina. Dance can be used to enlighten, motivate, and inspire while providing a creative outlet for both the physical and emotional spirit of children. We are dedicated to the needs of each individual dancer and strive to ensure that they have the best possible experience. Dancers will build confidence, self-esteem, character, respect for self and others, and talent through a quality performing arts experience.

## **Safety**

Allure Dance Creation is equipped with PlasmaWaven Air Technology. ADC takes every possible measure to help reduce the risk of COVID-19 and other sickly diseases:

- Cleaning & Sanitizing: Before and after each class, ADC staff sanitizes the floors, equipment, and all other highly touched areas.
- Preventative Measures: Upon arrival, all staff, dancers, and visitors check their temperature. ADC has slightly relaxed the mask policy. Mask are worn in classes that doesn't allow for proper social distancing.

- All dancers are required to wash their hands before they can participate and interact with other dancers.
- If dancers or teachers are sick, stay at home is a requirement.
- Dancers must bring their own water bottles.
- Dancers are given the opportunity to join virtually during the colder days as flu and cold are at a higher risk.
- Our backyard doors can be open for properly ventilation.

### **Parent Observation Day**

This year, our Winter Showcase will be Saturday, December 17<sup>th</sup>. Location and time and will be announced. You will be able to observe your child’s progress note that your child is still learning, we are still teaching, still preparing. Therefore, please do not expect a well put together evening; this is not our performance. PAD is far from our final dance recital. Please be sure your dancer is well dressed in proper dance wear for our Winter Showcase.

### **Events**

If health and safety allow, ADC will conduct and participate in a host of events throughout the year such as:

- Parents Night Out
- Family Fun Day
- Thanksgivings Day Parade
- Competition (details forthcoming)

### **Staff**

Our staff consists of highly trained and qualified Performing Arts Instructors with a great understanding of the importance of preparation and professionalism to provide an enriching experience for your child. Each instructor is required to complete a drug screening, and thorough background and reference check. Extensive trainings are also required prior to instructing your child.

### **Parking**

ADC is located in the Saigon Square shopping center; 3000 Central Ave. #4. We are snuggled in the corner between Central Tea House and T&H Hair Salon. The parking area gets quite full in the evenings. Feel free to pull up in front of the studio to drop your child off in the studio. If the parking area is full, you can park at the gas station to the right of the shopping center, across the street at the Harbor Market or even behind the studio building to the left of the shopping center. When it’s time to pick your child up, simply pull back up in front of the studio, come inside to dismiss your child.

### **Inclement Weather Policy**

Allure Dance Creation will closely follow the Charlotte Mecklenburg School's cancellation policy. However, the days we are closed will not always correspond because the roads may improve or worsen. We will approach

these situations as they arise. If there is a late opening or delay our classes will meet as scheduled. If you have questions or are uncertain about whether classes will be held, please contact us on our communication page. We do not prorate or deduct from tuition due to weather, however, we may call in for a make-up day.

### **Communication**

All communications are sent through the BAND app. Please be sure to turn on your notification so you are always receiving post in real time.

### **Wellness Guidelines**

For the safety and well-being of all children and staff, the following health and wellness policies will be strictly enforced.

Children *should not* participate at Allure Dance Creation if one or more of the following conditions exist:

1. Illness that prevents the child from participating comfortably in class activity.
2. Illness that requires compromising the health and safety of other children or staff including:
  1. A fever higher than 100 degrees. Child must be fever-free for at least 24 hours without fever-reducing medication before they can return to the program.
  2. Continuous, discolored nasal drainage, a note from a doctor is acceptable if drainage is caused by allergy.
  3. Diarrhea
  4. Vomiting within a 24-hour period
  5. Communicable diseases (including but not limited to: pink eye, head lice, skin rash, etc)

If children exhibit any of these symptoms during class, the parent/guardian will be asked to pick up child promptly. Child may return to the program once symptom-free for a 24-hour period or a doctor's note is provided.

### **Attendance**

The student's regular attendance is imperative for consistent progress and ensures maximum benefits from class. Attendance and participation is vital on the outcome at our year end performance.

*Please have your child use the bathroom before classes begin*

- Arrive 5-10 minutes early in proper attire for class
- After 15 minutes of the class starting, the doors will be locked. Please do not knock on the doors to get in the classroom as you will not be able to attend that day.
- It is absolutely imperative that your child is picked up on time. If we are running late to get out of class, you must still be there on time to pick your child up.

### **Behavior and Conduct**

Students are expected to listen, be courteous, and be respectful to instructors, fellow students, staff and all others. Disrespectful, mean or uncooperative behavior/attitudes will not be accepted from anyone. **Any dancer or parent** displaying any of these behaviors will be discharged from Allure Dance Creation's program.

- We ask that parents **stay out of eyesight** while class is in progress. While we understand you would like to see your child's performance this is very distracting.
- This is your child's opportunity to develop self-confidence, explore their creativity, and... HAVE FUN!!!

## **Conferences**

If you would like to speak with the instructor, or if you or your child has an issue, we are happy to discuss the situation with you. However, classes should begin promptly, and it is not always possible to speak or meet with the instructor during that time. You will need to arrange a time with the instructor. Any major concerns should always be directed to Gee-Gee @ (704) 607-7692 or [alluredancecreation@gmail.com](mailto:alluredancecreation@gmail.com)

THANK YOU FOR CHOOSING ALLURE DANCE CREATION!

Questions/Concerns: Instructors are available before and after class. Otherwise, please contact Gee-Gee at 704-607-7692 or [alluredancecreation@gmail.com](mailto:alluredancecreation@gmail.com)